**QI/Research PROJECT PROPOSAL TEMPLATE**

**Project Title:**

**Project Supervisors and Location:**

Name

Address

Grand River Hospital, 835 King St W

Kitchener, ON | N2G 1G3

Telephone: (519) 749-4300

Fax:

Email:

**Applicant:**

**Applicant’s contact:**

**Applicant’s Role:** What will you do? E.g. PI vs co-I, study question/concept/design/ethics/data collection/data analysis/interpretation of results/manuscript preparation/submission.

**Project Description:**

(like a brief abstract: background, objectives, hypothesis, methods, analysis)

**Expected output / Implications:**

**Background:**

What is the problem, what has been done, what is unknown

Study Question:

PICOST, PECO,…etc

**Objectives:**

**Methods:**

**Study Design:**

**Study Participants:**

**Inclusion Criteria:**

**Exclusion Criteria:**

**Sample Size:**

If applicable

**Data Sources:**

**Outcome Measures:**

|  |  |
| --- | --- |
| **Outcome** | **Measure/Analysis** |
| **Primary/Secondary** |  |

**Analysis:**

QI Cycle (If applicable):

* Problem:
* Goal:
* Observed performance:
* Current performance: below goal by [time] or goal achieved (dichotomous outcome)
* Causes of the problem:
* Intervention/corrective action:

-intervention

-target

-timeline

* Data collection:
* Data analysis/comparison:

Then repeat starting at goal with an additional intervention/corrective action.

**Timeline Breakdown:**

|  |  |
| --- | --- |
| **TIME** | **MILESTONE** |
| Month range | What you will do by then e.g. Charts review and data extraction – collect list of cases that meet inclusion criteria |
|  |  |

**Knowledge Translation:**

**How will you disseminate your results? Conference/journal publication, rounds, etc…**

**References**:

Please use mendeley or some reference manager and cite everything throughout the proposal. Then include your reference list.